भारतीय कपास निगम लिमिटेड.,

(भारत सरकार का उपक्रम,वस्त्र मंत्रलय के अंर्तगत)

(A Government of India Undertaking, Under Ministry of Textiles)

THE COTTON CORPORATION OF INDIA LIMITED.,

शाखा कार्यालय : इंडस्ट्रियल इस्टेट, मेट्टडुा, महबूबनगर-509 001.

BRANCH OFFICE: Industrial Estate, Mettugadda, Mahabubnagar-509001.

दूरभाष/Phones:08542-222213/222212.फैक्स/Fax:08542-222211

Website: www.cotcorp.gov.in./ www.texmin.nic.in E-Mail: mahabubnagar@cotcorp.com

Ref:CCI/MBNR/ADMN/P&S/2018-19/ **Date:25-09-2018**

N O T I F I C A T I O N

THE COTTON CORPORATION OF INDIA LTD, BRANCH OFFICE, MAHABUBNAGAR INVITES SEALED TENDERS FROM REPUTED SUPPLIERS OF PRINTING AND STATIONERY ITEMS (.) THE PRESCRIBED TENDER FORM ALONGWITH TERMS AND CONDITIONS CAN BE OBTAINED FROM THE BRANCH OFFICE ON ANY WORKING DAY ON PAYMENT OF **RS.112**/-(RUPESS ONE HUNDRED TWELVE ONLY) BY WAY OF D.D./PAY ORDER (.) SEALED TENDER ALONGWITH EMD OF RS.20,000/-(RUPESS TWENTY THOUSAND ONLY) BY WAY OF D.D/PAY ORDER OF ANY NATIONALISED BANK IN FAVOUR OF THE COTTON CORPORATION OF INDIA LTD, PAYABLE AT MAHABUBNAGAR SHOULD REACH ON OR BEFORE **05.10.2018** AT **15.30** AND SAME SHALL BE OPENED ON THE SAME DAY AT **16.00** HRS IN THE PRESENCE TENDERERS PRESENT (.) THIS NOTIFICATION IS ALSO AVAILABLE ON OUR WEB-SITE www.cotcorp.org.in AND ALSO ON GOVT. WEB SITE www.eprocure.gov.in MSME AND STARTUP FIRMS ARE EXEMPTED FROM TENDER FEES AND EMD ON PRODUCTION OF VALID MSME /STARUP CERTIFICATE . DECLARATION OF UAM NUMBER BY MSE BIDDERS ON CENTRAL PUBLIC PROCUREMENT PORTAL (CPPP) IS MANDATORY FAILING WHICH SUCH BIDDERS WILL NOT BE ABLE TO ENJOY THE BENEFITS AS PER PP POLICY FOR MSMEs ORDER,2012(.) THE CORPORATION RESERVES ITS RIGHT TO ACCEPT OR REJECT ANY TENDER PARTLY OR FULLY WITHOUT ASSIGNING ANY REASON THEREOF (.)

DY.GEN. MANAGER.

THE COTTON CORPORATION OF INDIA LIMITED.,
BRANCH OFFICE :::: MAHABUBNAGAR

TERMS AND CONDITIONS

- Quotation in prescribed form should be submitted in sealed cover addressed to The BRANCH MANAGER, CCI Ltd., Mahabubnagar duly inscribed as "Quotation for supply of Printing items", to reach this office before **3.30** p.m. on 5.10 2018 and the same shall be opened at **4.00** p.m. on the same day in presence of Tenderers or their representative present.

- Rates should be inclusive of all taxes, liveries and handling/transportation charges for delivery at our Office. Supply should be made as per specifications within specified time. The rates should be valid for supply of items upto One Year from date of its finalization**.** Under no circumstance the rate will be enhanced.

- Any amendments/over writing in rates, if any in the quotation should be duly countersigned by the Tenderer other wise such quotations are liable to be rejected.

- Each Quotation should be accompanied by a Demand Draft for **Rs20,000/-(Rupees Ten T**housand only) towards EMD drawn on any Nationalized bank payable to **The Cotton Corporation of India Ltd., payable at Mahabubnagar.** Quotation without E.M.D will not be considered. The above amount shall be refunded without interest after completion of supply order.

- In case the quality of Printing item is not found in accordance with the specifications or the sample, the Corporation will be at liberty to reject such items and supplier is liable to make good any losses occurred due to the same.

- If the quality of the stationary is not as per the specification and looking to the urgency, Corporation has liberty to accept the printing itmes , but appropriate deduction will be made from Tender rate.

- If party is not able to supply the required Printing items within the prescribed time, Corporation has liberty to fulfill its requirement from other supplier, any prices difference that is(Market Price/Tender rate) losses shall be recovered from party.

- The quantity mentioned in the quotation is subject to change as per the requirement.

- Stationery items should be delivered within 10 days from the date of supply order issued by the Corporation.

- Printing items proof should be got approved from the authorized official within a week and supply of printed material should be completed within 15 days from the date of placement of order by the Corporation.

Cont..2

- The payment of bills will be made after supply of the printing items and within one week from the date of receipt of the bills in the Branch Office.

- The Corporation reserves its right to accept or reject partly or fully any or all quotation of the tender or any/all tenders without assigning any reason thereof.
- PAN Number should also be mentioned in the Tender form.
- In case of any dispute, the decision of the Branch Manager, **THE COTTON CORPORA-TION OF INDIA LTD.,** Mahabubngar will be final.
- Dispute if any will be subject to Mahabubnagar jurisdiction.

- The Corporation has full right to reject the supply of the printing items if the same is not in conformity with the sample/specification. Once the tender is accepted partly or fully tenderer has to abide by all the terms & Conditions and specification of stationary quality and printing material standard.

- **Once a tender/or any quotation is accepted by CCI** and in case of any violation , the Corporation will have the right to forfeit my EMD as all consequential losses.

- In case of any dispute, the decision of the Corporation will be final and binding.
- The items given in the tender documents are tentative. Corporation may increase/decrease/cancel the items as per the requirement.

SIGNATURE OF AUTHORIZED SIGNATORY
WITH NAME, ADDRESS & SEAL

PLACE:

DATE:

PAN Number

From
……
……
……

To
The Dy. Gen. Manager
The Cotton Corpn. of India Ltd
MAHABUBNAGAR

Dear Sir,

Sub: Tender for Printing Items – Reg.

With reference to your tender notice **dated 25-9- 2018,** we hereby submit our lowest Rate for printing items as under

Sr. no	Name of the item	Size	Approximate / Requirement	Rate per Each Rs
1	Approval Note (Yellow colours 200 leaves each pad)	As per sample with bilingual	10	
2	Auction bidding slip (1+2 thick each pad with side cloth binding , each set serially numbered, 1st page pink, 2nd page green, 3rd page yellow)	-do-	1000	
3	Trail Out turn registers	-do-	50	
4	DD/Cheque Covering litter pad (1+2 thick 100 sets each pad, 1st page white, 2nd page red, 3rd page yellow)	-do-	20	
5	Cotton seed sale contract (1+4) 50 sets each book , 1st page white, (thick), 2nd page rose, 3rd yellow , 4th page green , 5th sky blue, serial number , binding with perforation for the first four leaved in each set)	-do-	200	
6	Cotton seed readiness intimation (200 sheets 8.0 kg)	-do-	100	
7	Cotton seed delivery Challan (200 leaves each pad , paper 8.0 kg)	-do-	100	
8	Cotton seed bill books (1+2)thick 100 sets each pad, 1st white, 2nd rose, 3rd yellow , each set serially numbered with perforation, top cloth binding	-do-	100	
9	Daily market report (Bilingual) 200 leaves each pad	-do-	20	
10	Daily purchase report (300 leaves each pad white paper 8.0 kg)	-do-	100	
11	Daily processing returns (200 leaves each pad white paper 8.0 kg)	-do-	100	
12	F.P. Bales pressing intimation (200 leaves each pad , white paper 8.0 k.g)	-do-	100	
13	F.P. Bales delivery challan (200 leaves each pad , white paper 8.0 kg)	-do-	100	
14	F.P. Bales transit insurance/ transfer slip (200 leaves each pad , white paper 8.0 kg)	-do-	500	

15	F.P. Bales Weight list(200 leaves each pad , white paper 8.0 kg)	-do-	500	
16	F.P. Bales Weight list Register with bound 100 pages	-do-	200	
17	Gate pass (1+3) thick paper 100 sets each pad with top cloth binding each set serially numbered 1st page white , 2nd rose , 3rd green , 4th yellow)	-do-	1500	
18	G & P Register	-do-	20	
19	Ginning bill covering letter (50 leaves each pad 8.0 kg)	-do-	50	
20	G & P survey report pad (4 pages in set in each pad 100 Pages)	-do-	10	
21	Delivery Challans for F.P. Bales/Kapas (1+2)thick 100 sets each pad, 1st white, 2nd rose, 3rd yellow , each set serially numbered with perforation, top cloth binding	-do-	100	
22	Heap Registers(1+2 thick paper ,50 sets of each register , side cloth binding , 1st & 2nd pages perforation , All pages white colour serial number	-do-	75	
23	Imprest Statement	-do-	15	
24	Imprest Cash Voucher (200 leaves each pad 8.0 kg)	-do-	50	
25	Insurance Register (Office) 200 pages with hard bound leather	-do-	5	
26	J.V. pads	-do-	10	
27	Kapas Purchase register statement (1+3 thick paper 8.0 kg , 100sets each pad ,top cloth binding , 1st page white ,2nd page pink , 3rd page yellow , 1st & 2nd page perforations 8.0 kg)	-do-	75	
28	Kapas weight list pad (200 leaves each pad , white paper 8.0 kg)	-do-	50	
29	Letter head big with bilingual 200 leaves pad	-do-	05	
30	Letter head small with bilingual 200 leaves pad	-do-	05	
31	Muster Roll	-do-	05	
32	Pressing Bill covering letter (50 leaves each pad , 8.0 kg)	-do-	50	
33	Kapas Purchase bills forwarding pads	-do-	40	
34	F.P. bales storage Return pad (200 leaves each pad , 8.0 kg)	-do-	200	
35	Sample slip pads (200 leaves each pad , white paper 8.0 kg)	-do-	500	
36	Transit Insurance declaration (HO) (200 leaves each pad , 8.0 kg)	-do-	30	
37	T.A. Claim (Eng.) Advance Pad (200 leaves each pad , 8.0 kg)	-do-	10	
38	T.A. Claim Proforma Pad (Bilingual)	-do-	10	

39	Medical reimbursement form with bilingual (200 leaves each pad 8.0 kg)	-do-	05	
40	Weekly Insurance Pad (200 leaves each pad, 8.0 kg)	-do-	100	
41	Stock Register with binding (centre) (100 pages each, hard bound)	-do-	100	
42	Letter head Green pads with bilingual 200 leaves pad	-do-	05	
43	Salary Register	-do-	05	
44	Ginning / Processing approval note pad (200 leaves each pad 8.0 kg)	-do-	10	
45	F.P. Bales Stock Register (Mktg. – Sales)	-do-	10	
46	Pressing / Processing approval notepad (200 leaves each pad 8.0 kg)	-do-	10	
47	Loan Register (EST)	-do-	10	
48	Invoice / debit credit note pads (200 leaves each pad 8.0 kg)	-do-	20	
49	Ceiling Register With bound 100 pages	-do-	50	
50	Sample Drawing Register With bound 100 pages	-do-	75	
51	F.P. bales delivery godown register with bound 100 pages	-do-	100	
52	Kapas / bales transporation covering pad 1+1 (with , pink colours 200 leaves each pad)	-do-	12	
53	F.P. bales Daily Godown Stock Register With bound 100 pages	-do-	100	
54	C.L. form pads (Bilingual) (100 leaves each pad)	-do-	10	
55	Head Quarter Leaving form (Billingual) (100 leaves each pad)	Do	10	
56	E.L. form pads (Bilingual) (100 leaves each pad)	-do-	05	
57	Export Register	-do-	03	
58	F.P. Bales Godown Stock Compartment wise Register (with bound 100 pages)	-do-	100	
59	Kapa's Inward Register (with bound 100 pages)	-do-	200	
60	Trail Out Turn Pads 3 Colours 1-2	-do-	50	
61	Officers Visit Book	-do-	50	
62	Outward Register (with bound 100 pages)	-do-	200	
63	F.P. Bales Cloth Label	-do-	2,00,000	
64	Attendance Register with Bilingual (50 pages) with leather binding	-do-	5	
65	Inward register for Grey cloth, Lint boras, twines, Tarpaulins	-do-	5	

66	Outward Register for Grey cloth, Lint boras, twines, Tarpaulins	-do-	5	
67	Check List of the review of godown 100 leaves pad	-do-	5	

We hereby undertake to carry –out the work at the above rate and abide by all the terms and conditions of the tender, supplied by the Corporation and a copy annexed herewith duly signed.

Thanking you,

Yours faithfully,
Signature of Authorized Signatory
With Name , address and seal.